

Key Information Document

This document sets out key information about your relationship with Project People, including details about pay, holiday entitlement and other benefits when working through a **Personal Service Company (Ltd), on an inside IR35 basis.**

[The Employment Agency Standards Inspectorate](#) is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 0207 215 5000 or through the ACAS helpline on 0300 123 1100, Monday to Friday, 08:00 to 18:00.

Further information is available in the Project People contract for services, supplier schedule and other engagement documentation available via iResource, or on request from your Project People contact.

General Information

Name of Employment Business	Project People Limited
Your Employer	Your Limited Company (PSC)
Type of Contract Engaged Under	Contract for Services
Responsible for Paying You	Project People Ltd
Rate of Pay / Minimum Rate of Pay	£ 1,103.01 (inside IR35 pay rate £ 1500.00)
Frequency of Payments	Weekly
Nature of Costs and Deductions Required by Law Affecting Pay	None
Nature and Amount and Method of Calculation of Other Costs Affecting Pay	None
Fees for Goods / Services to Pay:	We do not anticipate any but will notify you of any change.

Non-Monetary Benefits Entitled to Receive	None
Entitlement to Annual Leave / Holiday Pay	No entitlement from the Employment Business

Example Pay

Example Gross Rate of Pay	£ 1500.00
Cost and deductions from Wage Required by Law	£ 396.99
Any other deductions from Wage	£0.00
Any fees for goods or services	£0.00
Example net pay to your PSC	£ 1,103.01

Signing on as a Personal Services Company

This document explains your pay information if you engage as a personal service company.