

## Key Information Document

This document sets out key information about your relationship with Project People, including details about pay, holiday entitlement and other benefits when working through a **Personal Service Company (Ltd) on an outside IR35 basis**.

[The Employment Agency Standards Inspectorate](#) is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 0207 215 5000 or through the ACAS helpline on 0300 123 1100, Monday to Friday, 08:00 to 18:00.

Further information is available in the Project People contract for services, supplier schedule and other engagement documentation available via iResource, or on request from your Project People contact.

### General Information

<b>Name of Employment Business</b>	Project People Limited
<b>Your Employer</b>	Your Limited Company (PSC)
<b>Type of Contract Engaged Under</b>	Contract for Services
<b>Responsible for Paying You</b>	Project People Ltd
<b>Rate of Pay / Minimum Rate of Pay</b>	£1,500
<b>Frequency of Payments</b>	Weekly
<b>Nature of Costs and Deductions Required by Law Affecting Pay</b>	None
<b>Nature and Amount and Method of Calculation of Other Costs Affecting Pay</b>	None
<b>Fees for Goods / Services to Pay:</b>	We do not anticipate any but will notify you of any change.
<b>Non-Monetary Benefits Entitled to Receive</b>	None
<b>Entitlement to Annual Leave / Holiday Pay</b>	No entitlement from the Employment Business

## Example Pay

<b>Example Gross Rate of Pay</b>	£1,500
<b>Cost and deductions from Wage Required by Law</b>	£
<b>Any other deductions from Wage</b>	£0.00
<b>Any fees for goods or services</b>	£0.00
<b>Example net pay to your PSC</b>	£1,500

### Signing on as a Personal Services Company

This document explains your pay information if you engage as a personal service company.